## **Notice**

## BBS Limited customers that are companies urged to register with CIPA

The Companies Intellectual and Proprietary Authority's (CIPA) Online Business Registration System (OBRS) was launched on the 3rd of June 2019 for registering companies online. All new companies are mandated to register in the system. Existing companies and business names are also required to re-register.

Therefore, BBS Limited (BBSL) would like to encourage all its business customers, being corporations limited by liability, to register with CIPA without delay.

Failure to re-register your company and business name with CIPA before 30 June 2020, will render the entities non-existent and thus unable to conduct business with BBSI

To re-register online, visit the CIPA website at www.cipa.co.bw and follow the 3 steps below:

- 1. Click sign up on the top right corner to create a profile.
- 2. Search for and click on the company or business name you wish to re-register.
- 3. Click on the "Re-register now' link.

If you cannot find your company or business name, please contact the CIPA Compliance Office for assistance.

When registering/re-registering please ensure that you have all your company documents with you for ease of reference and to be able to provide the required attachments.

Thank you.



